



THA UN-FINANCIAL PAYMENT POLICY

1. PURPOSE

The purpose of this policy is to provide information to Toowoomba Hockey Association (THA) members on the impacts to their membership should they fail to pay any amounts to THA, Hockey Queensland Limited (HQ), any HQ affiliated member association (Association) or any Association affiliated club invoices.

2. SCOPE

This policy applies to all Members who have incurred a debt to THA, HQ and/or to an Association or Club.

3. DEFINITIONS

THA Members include any person registered through the THA and Hockey Queensland membership system including:

- Players
- Coaches
- Umpires
- Technical Officials

4. POLICY

4.1 Failure to pay

Any member who has failed to pay an invoice from their Club, Association or HQ by a stipulated due date will be deemed un-financial and will be subject to suspension and potential external debt collection fees. This includes players under the age of 18 if their parent/guardian has not made the payment on their behalf.

4.2 Suspension and Restrictions

In the event that a THA member fails to pay any amount after receiving a Final Notice sent from THA, they will be subject to the following suspensions:

- The member will be suspended from that date until payment is made.
- Members will be ineligible to participate or represent in any form of hockey conducted by THA, Hockey Queensland, their member Associations or Clubs, and therefore ineligible to nominate or play for any representative teams.
- The suspension will remain in place indefinitely if the debt remains unpaid.

**THA UN-FINANCIAL PAYMENT POLICY**

Members who are deemed un-financial will be listed on the Queensland Un-financial list that is circulated to all Associations on a regular basis. Once the debt has been paid, the suspension will be lifted immediately, and the Member's name will be removed from that list.

For more information on the Un-financial List please see Appendix 1.

4.3 Debt Collection

Any debts outstanding may be passed on to a Debt Collection Agency. Costs associated with debt recovery will be at the expense of the Member and/or their parent or guardian.

4.4 Payment Plans with Toowoomba Hockey Association (THA)

Members can request a payment plan to clear their debt and are only eligible for approval once the online Payment Plan Request form has been completed.

Email office@toowoombahockey.com.au to obtain a link to complete a Payment Plan Request form.

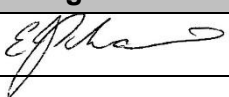
The THA Board of Directors has the discretion to approve or refuse a payment plan without explanation and no correspondence will be entered into. The decision of the THA Board of Directors (including details of the payment plan if approved) will be communicated to the member via email provided on the Payment Plan Request form once the payment plan form has been received. It is incumbent on the member to ensure they have access to these email communications.

If the payment plan is approved, the payments must be made in accordance with the plan. If an instalment is missed the plan ceases immediately and items 5 and 6 of this policy will be reactivated.

5. GOVERNANCE**5.1 Authority****Policy Written By**

Board of Directors

5.2 Approval

Version Number	Board Approval			
	Name	Position	Signature	Date
1	Eddie Schasser	President		21/10/2025



APPENDIX 1

Un-financial List Procedure for a Club and Association

1. Once the Club member is considered un-financial, Clubs should notify their Association.
2. Associations should then send a list of their un-financial members along with their club's unfinancial members to HQoffice@hockeyqld.com.au.
3. The Association and Club should inform their members they are now considered un-financial.
4. When a member has paid their debt, the Club/Association notifies HQ to take them off the list.
5. Associations and Clubs are responsible to check whether any new or prospective members may be on the list and prevent them from registration.
6. All of the above steps should be in written form.

Un-financial List Procedure for Hockey Queensland

1. Membership and Administration Coordinator of Hockey Queensland maintains a current list of unfinancial members.
2. List is compiled of received notifications of Association and Club un-financial members and HQ's un-financial members.
3. List is distributed monthly to all Associations and to Hockey Australia.