

Reporting to the THC, the **Volunteer and Events Committee** has the following responsibilities:

- Organise the volunteer presence at THA events
- Liaise with Hockey Admin to organise stakeholders, entertainment, and budget requirements.
- Ensure THA events are financially sustainable.
- Have THA events provide the best possible experience for our members!

The Volunteer and Events Committee will have a presence across the following events:

Expo Day	CGC Grand Final	Reverse Raffle	President's Cup
State Champs (Indoor/Outdoor)	Minkie-Mod Break Up	Grand Final Day	End of Season Dinner

The Volunteer and Events Committee may also provide suggestions for event improvements and new events to the THC.

3 members of the committee – covering the following roles

Committee Chair – Volunteer Coordinator

Role: Chairs meetings and oversees the Volunteer Event Committee and ensures the successful organising and operation of volunteers at THA events. Reporting to the Hockey Manager, they provide leadership, guide the team, and serve as the primary liaison for THA Admin.

Skills:

- Leadership and team management
- Event planning and decision-making
- Excellent communication and negotiation
- Budget and resource management

BBQ Coordinator

Role: The BBQ Coordinator manages the Operations and Volunteer BBQ roster for THA events. They create food options and liaise with THA admin regarding required quantities. They also liaise with Food Truck vendors to ensure the offering at large scale events (such as Hockey Queensland State Championships) is optimised.

Skills:

- Creative approach to food options during THA events.
- Strong interpersonal and leadership skills
- Recruitment and team building
- Conflict resolution
- Training and mentoring

Event Program Coordinator

Role: The Event Program Coordinator curates event schedules; arranging any entertainment, presentation ceremonies, and special guests (liaising with THA admin and in line with Event Budget) and ensures that the event's activities flow smoothly.

Skills:

- Creativity and event planning
- Networking with speakers and performers
- Scheduling and time management

Event marketing and financial arrangements will be coordinated by THA Admin and communicated to the Committee Chair.

Each committee member plays a critical role in ensuring THA's event success by bringing their unique skills and passion for the cause. The Volunteer and Events Committee thrives on collaboration, effective communication, and a shared commitment to creating memorable and impactful events.