

DOC No: REP004 Date: 27/03/2023 Version: 1

# 1. SCOPE

**1.1** The THA representative player selection process includes nominations, trials, selections, clearances, registration, and training.

# 2. RESPONSIBILITIES

- **2.1** The Hockey Administration Department is responsible for:
  - a) Creating RevSport events to receive rep player nominations and registrations.
  - b) Communicating the Nominations Open notice.
  - c) Distributing rep player nomination packs, selection packs and registration links.
  - d) Forwarding a list of received nominations to the Hockey Committee.
  - e) Announcing teams.
  - f) Distributing team contacts lists to Team Managers.
- **2.2** The Hockey Committee is responsible for:
  - a) Setting the rep player nomination fee if applicable.
  - b) Ensuring nominated players are financial.
  - c) Reviewing player clearance requests.
- **2.3** The THC Representative Portfolio holder is responsible for:
  - a) Signing off approved team lists on behalf of the THC.
- **2.4** The Team Coach is responsible for:
  - a) Attending trials for player selections.
  - b) Conducting selections in accordance with THA By-Laws.
- **2.5** The THA Chair of Selectors is responsible for:
  - a) Attending trials for player selections.
  - b) Conducting selections in accordance with THA By-Laws.
- **2.6** The Coaching Manager is responsible for:
  - a) Distributing the list of nominations to the selection panel.
  - b) Attending trials for player selections.
  - c) Conducting selections in accordance with THA By-Laws.
  - d) Submitting team lists to the THC for approval.

# 3. PROCEDURE

## Nominations

**3.1** Players nominating for a THA representative team must be financial with all relevant organisations (Hockey Australia, Hockey Qld, Toowoomba Hockey, and their registered Club) to be eligible for selection.





- **3.2** Nominations are submitted online through a RevSport Event created by the Hockey Administration department.
- **3.3** The Hockey Administration department will post a 'Nominations Open' notice on social media, THA website, and email to all members. Nominations will remain open for a minimum of two weeks.
- **3.4** Rep Player Nomination Packs will be available to download from the THA website or a hard copy can be collected from Reception. Rep Player Nomination Packs include:
  - Uniform information
  - Rep player Duty Statement
  - Rep Fee Structure
  - Rep calendar
  - Player/parent info sheet (inc Travel and Accommodation details etc)
- **3.5** Players primary registered to Toowoomba must in the first instance nominate for Toowoomba.
- **3.6** Nominations may include a nomination fee. This fee will be set the THC.
- **3.7** The Hockey Administration department will forward a list of nominations received to the THC and Coaching Manager.
- **3.8** The Coaching Manager will distribute the list of nominations to the relevant selection panel members prior to the start of trials.

### Trials / Selection Program

- **3.9** Trials are compulsory for any player wishing to be considered for selection on a Toowoomba representative team.
- **3.10** Separate trials will be conducted for each division (eg U13B, U13G, U15B etc.).
- **3.11** Players will be required to attend all trials for their nominated division.
- **3.12** If a player cannot attend a trial they must notify the Coaching Manager.
- **3.13** There will be no trials for Open Men and Women. Selections will be based on games played in the Club Glenvale Challenge competition.
- **3.14** The following staff and officials will attend trials as per By-Law 8.6:
  - Coaching Manager
  - Team Coach
  - Chair of Selectors

### Selections

- **3.15** Selections will be conducted in accordance with THA By-Laws 8.6 Selection Panels for Representative Teams, and following the schedule set out in Table 1.
- **3.16** Players must meet the age eligibility criteria as set by Hockey Qld.

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- **3.17** The Coaching Manager will submit a team list to the THC for approval. Approved teams will be signed off by the Coaching Manager and the THC representative portfolio holder.
- **3.18** The Hockey Administration department will announce approved teams on social media and the THA website, and email a Rep Player Selection Pack to each selected player. Rep Player Selection packs will include the following:
  - Congratulations on your selection letter
  - Uniforms info and link to order
  - Link to complete a THA Rep Player Registration
  - Rep fees info and link to pay
  - Team Official contacts
  - Rep calendar
- **3.19** The Hockey Administration department will email the team contacts list to the relevant team managers.

#### Player Clearances

- **3.20** Primary registered Toowoomba players not selected for a Toowoomba team may be released to play for another Association with the approval of the Hockey Committee. THA retains the right to recall players.
- **3.21** Players will not be eligible to play for another Association if they withdraw from the Toowoomba team for which they were selected.
- **3.22** Players who did not nominate for Toowoomba selection will not be granted a clearance to play for another Association.
- **3.23** Any THA player who plays for another Association will not be recorded as a THA Representative Player.

#### Player Registration

- **3.24** Players must complete a THA Rep Player Registration for each team they are selected, within 2 weeks of receiving their Rep Player Selection Pack.
- **3.25** The Rep Player Registration will be submitted online through RevSport. The Hockey Administration department will create a RevSport event to take registrations and will distribute the link to players.
- 3.26 A THA Rep Player Registration includes the following:
  - Confirmation of Selection this may include a fee. The confirmation of selection fee will be determined by the THC and is deducted from the player's final rep fee bill.
  - Rep Player Duty Statement acceptance
  - > Player consent and emergency/medical information



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## <u>Training</u>

- **3.27** Training sessions are compulsory for all players selected on a Toowoomba representative team.
- **3.28** Players will be required to attend all training sessions for each team they are selected.
- **3.29** If a player cannot attend a training session they must notify the Coaching Manager.

## TABLE 1

THA REP PLAYER SELECTIONS TIMELINE	
Player nominations open	December – 16 weeks prior to first State Championship.
Trials/Selection Program	14 weeks prior to State Championships. Runs for 4 weeks. One trial per week for each division.
Teams Selected	10 weeks prior to State Championships.
Training starts	9 weeks prior to State Championships.

# 4. FORMS

Nil