



Toowoomba Hockey Association Inc.
& the Toowoomba Indoor Hockey League

MANAGER NOMINATION FORM 2018

SUBMISSIONS ARE NOW OPEN FOR ALL INTERESTED PARTIES TO NOMINATE FOR A POSITION WITH THE FOLLOWING
TOOWOOMBA HOCKEY ASSOCIATION INDOOR TEAMS FOR 2018

Indicate Preference/s:

- | | | |
|--|--|--|
| <input type="checkbox"/> Open (male) | <input type="checkbox"/> Under 15 (male) | <input type="checkbox"/> Under 21 (male) |
| <input type="checkbox"/> Open (female) | <input type="checkbox"/> Under 15 (female) | <input type="checkbox"/> Under 21 (female) |
| <input type="checkbox"/> Under 18 (male) | <input type="checkbox"/> Under 13 (male) | |
| <input type="checkbox"/> Under 18 (female) | <input type="checkbox"/> Under 13 (female) | |

Nominee Details			
Name:	*	Email Address:	*
Phone Number (AH)		Mobile Number:	*
Address:	*		
Referee Details			
Referee Name (1):	*	Email Address:	*
Phone Number (AH)		Mobile Number:	*
Address:			
Referee Name (2):	*	Email Address:	*
Phone Number (AH)		Mobile Number:	*
Address:			

TEAM MANAGER / TEAM ADMINISTRATION CODE OF BEHAVIOUR

1. Team manager/ Team administration must meet the following requirements in regard to their conduct during any activity or event to which they have been appointed by Toowoomba Hockey Association Inc. (THA).
2. Treat all players with respect at all times.
3. Ensure the athlete's time spent with the Team manager/ Team administration is a positive experience.
4. Treat each athlete as an individual.
5. Be impartial and maintain integrity in the Team manager/ Team administration relationship with other officials, players and coaches.
6. Make a commitment to providing a quality service to your athletes.
7. Avoid situations that may lead to a conflict of interest.
8. Be courteous, respectful and open to discussion and interaction.
9. Provide a safe environment for training and competition.
10. Be a positive role model in behaviour and personal appearance by maintaining the highest standards of personal conduct and projecting a favourable image of hockey and officiating at all times.
11. Refrain from any personal abuse towards players.
12. Show concern and caution towards ill and injured athletes.
13. Adhere to the Alcohol and Illicit Drugs Policy advocated by THA.
14. Abide by all relevant policies documented by THA in relation to your appointment.
15. Adhere to the Alcohol and Illicit Drugs Policy advocated by Toowoomba Hockey Association Inc. (THA).
16. To agree to abide by the general rules of the THA constitution and by-laws so as not to bring the association into disrepute.
17. To observe all written codes of behaviour as prescribed and produced by THA.

I, _____ have read the above Code of Behaviour * _____ * / /
Signature Date

All sections marked * must be completed for the nomination to be considered

POLICY GUIDELINES FOR THA APPOINTMENTS PROTECTION POLICY FOR MANAGERS

THA is committed to the health, safety and well-being of all its team players and is dedicated to providing opportunities to all players that enhance physical, intellectual and social development. THA is therefore committed to provide a safe environment for all participants who represent Toowoomba.

All manager's have a responsibility to provide safeguards dedicated to the well being off all players.

Abuse is not wholly exclusive to physical, emotional, psychological and social abuse or harassment. These forms of behaviour will not be tolerated and is unacceptable. The abuse of team members by other members or officials or external sources is not acceptable. THA encourages all incidents of such abuse to be reported immediately to the appropriate authorities.

All personnel involved in the conduct of THA managerial activities, no matter whether such personnel be permanently employed, part time, casual or volunteers, must supply at the time of nomination on the THA manager nomination form, at least two (2) referees and apply for or complete a suitability notification form (or confirm a suitability notice).

NOTE: At all times the results of any such security checks will remain confidential.

Please submit nominations to: Chair, Toowoomba Hockey Committee
PO Box 9042, Wilsonton Q 4350
Email: office@toowoombahockey.com.au

(Nominations received via email preferred, but not essential)

For further information, please contact THA Hockey Committee or THA Reception

SUITABILITY NOTIFICATION BLUE CARD, PLAY BY THE RULES & DRIVERS LICENSE

The nominee is required to provide a copy of their current suitability notice details.

Blue Card/ Registration Number:	*	Expiry Date:	*
Drivers License Number:	*	Expiry Date:	*
Play by the Rules Certificate/s	*	Date copy submitted to office:	*

NOMINEE'S EXPERIENCE

Please list below all relevant experience with most recent first (*manager/coach/assistant coach/mentor – club or organization*)

Date/ Year	Position Held	Local/State/National Team
*	*	*

Personal Qualities

Please list any relevant **personal qualities/goals** you feel may be **relevant to this position**.

Accreditation

Please list any **relevant accreditations**

*

* _____ * _____ * ____/____/____

Name (please print) Signature Date

Office Use Only		
Nomination Received: ____/____/____	Referee/s Check: ____/____/____ _____ (signature)	<input type="checkbox"/> Approved ____/____/____ <input type="checkbox"/> Not Approved Nominee Notified: ____/____/____ _____ (signature)
Comments:		