



## **THA BBQ POLICY**

- Purpose Provide guidelines for clubs wishing to hold club BBQs at the Clyde Park Precinct.  
Note:
- The policy does not include fundraising. Fundraising applications must be made on a separate form and such application will be determined by the Hockey Committee.

### **1. FREQUENCY**

- Each hockey club may hold two BBQs at the Clyde Park Precinct per calendar year as well as an end of year function, which takes place after the finals series, free of charge.
- Hockey clubs may hold extra BBQs, if the venue is available, for a fee (to be determined pending the facilities to be utilised).

### **2. CONDUCT OF BBQ**

- BBQs will be free to patrons, as specified by the hockey club holding the BBQ, that is foodstuffs and drinks are to be provided free of charge.
- Gas BBQs may be provided by the THA free of charge subject to availability and prior arrangement with the General Manager, Club Glenvale.
- All cooking utensils, condiments and foodstuffs are to be provided by the hockey club holding the BBQ.
- The hockey club holding the BBQ will be responsible for clean-up of the gas BBQs and the area used. Failure to clean the gas BBQ and area sufficiently will result in a charge of \$100.00 being incurred by the club.
- Application to hold a BBQ is to be made on the appropriate form and lodged with Club Glenvale a minimum of 7 days prior to the event.
- The location of the BBQ and associated displays, tents etc. will be determined by the General Manager, Club Glenvale in consultation with the hockey club.
- There will be no restriction as to the hours the BBQ can be operated on the calendar day other than finishing, which includes clean-up, prior to Club Glenvale closing.

### **3. ALLOCATION OF BBQ DATES**

- No hockey club BBQ bookings will be accepted for dates when other major hockey events (e.g. representative tournaments and THA events) are programmed or a commercial booking, which may be affected, has previously been made.
- For the first BBQ of each hockey club, the hockey club that books a date first has priority.
- For the second BBQ, if there are conflicting bookings, a hockey club that has not had their first BBQ will gain priority; if both have had their first BBQ then the hockey club which booked first gets priority.

### **4. RECEPTION**

- A register is to be maintained at reception of bookings.
- The register is to include details of the date and time the booking was received, the Club Glenvale member making the booking, the club making the booking and details of the booking.



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- If there is a conflict in bookings reception are to consult the General Manager for a determination.
  - Reception will then advise the hockey club by email directed to the club Secretary of the outcome of the booking application.

## 5. DISPUTE RESOLUTION

- Any disputes which arise with respect to bookings will be determined by the President, Board of Directors, Toowoomba Hockey Association with no further recourse.

## 6. GOVERNANCE

### 6.1 Responsibility

<b>Policy Owner</b>	Toowoomba Hockey Association
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### 6.2 Version Control And Change History

Version Number	Approval Date	Approved by	Amendment
1	21 <sup>st</sup> January 2014	THA	
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